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**Office of Academic Integrity**  
**Suggested Guidance For Students**

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Ensure that you understand your rights & responsibilities in relation to an alleged violation of the "[Code of Academic Integrity](#)"

**Ask, Consult/Meet, Understand, Sign & Submit, Participate**

**Ask** the faculty or staff member for a copy of the *Charge of Academic Dishonesty Form*; **Ask** them to review the evidence of the alleged violation(s).

**Consult** and/or **Meet** with the Office of Academic Integrity to discuss what your rights & responsibilities are in relation to the alleged violation(s).

- Students should contact our office to set up an appointment or to ask questions:
  - Phone: (202) 994-6757
  - Email: [rights@gwu.edu](mailto:rights@gwu.edu)
- Students should review the "[Code of Academic Integrity](#)" available online.
- Students may also consult with an advisor, which could include family members or another individual.

**Understand** what specific alleged violation(s) of the "[Code of Academic Integrity](#)" you are being charged with: Cheating, Fabrication, Plagiarism, Falsification and Forgery of University Academic Documents, and/or Facilitating Academic Dishonesty.

**Understand** what the potential sanction(s) are and how they may affect your academic status within the course, within the academic school or college, and at the university.

**Understand** whether or not the alleged violation(s) must be addressed through an Academic Integrity Council Hearing.

**Understand** what a Hearing is and what its procedures are.

**Understand** what your rights are as a student in a Hearing.

**Sign & Submit** the *Charge of Academic Dishonesty Form* to the Office of Academic Integrity or the faculty or staff member.

- This indicates your acknowledgement of how the alleged violation(s) of the "[Code of Academic Integrity](#)" will be addressed by the university.

**Participate** in any meetings or Hearings requested and/or required of you through the Academic Integrity Disciplinary Process.