ENSURE THAT YOU UNDERSTAND YOUR RIGHTS & RESPONSIBILITIES IN RELATION TO AN ALLEGED VIOLATION OF THE “CODE OF ACADEMIC INTEGRITY”

**ASK, CONSULT/MEET, UNDERSTAND, SIGN & SUBMIT, PARTICIPATE**

- **ASK** your Faculty Member to provide you a copy of the **Charge of Academic Dishonesty Form**, ask them to review the evidence of the alleged violation(s)

- **CONSULT** and/or **MEET** with the Office of Academic Integrity to discuss what your rights & responsibilities are in relation to the alleged violation(s)

  - **STUDENTS SHOULD CONTACT OUR OFFICE TO SET UP AN APPOINTMENT OR TO ASK QUESTIONS:**
    - **TELE:** (202) 994-6757
    - **EMAIL:** RIGHTS@GWU.EDU

  - **STUDENTS SHOULD REVIEW THE “CODE OF ACADEMIC INTEGRITY” AVAILABLE ON OUR WEBSITE:**
    - **HTTPS://STUDENTCONDUCT.GWU.EDU/CODE-ACADEMIC-INTEGRITY**

  - **STUDENTS MAY ALSO CONSULT WITH AN ADVISOR, WHICH COULD INCLUDE FAMILY MEMBERS OR OTHER INDIVIDUALS**

- **UNDERSTAND** what specific alleged violation(s) of the “Code of Academic Integrity” you are being charged with: cheating, fabrication, plagiarism, falsification and forgery of university academic documents, facilitating academic dishonesty

- **UNDERSTAND** what the potential sanction(s) are and how they may affect your academic status within the course, within the academic college, or at the university

- **UNDERSTAND** whether or not the alleged violation(s) must be addressed through a hearing

- **UNDERSTAND** what an Academic Integrity Council hearing is and what its procedures are

- **UNDERSTAND** what your rights as a student are in a hearing

- **SIGN & SUBMIT** the **Charge of Academic Dishonesty Form** to the Office of Academic Integrity or your Faculty Member

  - **This indicates your acknowledgement of how the alleged violation(s) of the “Code of Academic Integrity” will be addressed by the University**

- **PARTICIPATE** in any meetings or hearings requested and/or required of you through the Academic Integrity Disciplinary Process